

How to Slot a Team in IMLeagues:

Slotting can only be done once your team has reached the minimum roster requirement and paid registration fees

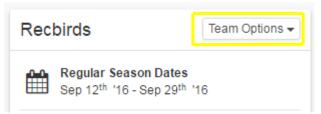
- 1. Log in to IMLeagues
- 2. Click the desired team from the "IMLeagues Locker" (participant homepage)



- "IMLeagues Team Homepage" will be loaded
- 3. Verify that your team has met the minimum roster requirement
 - A red warning will have changed to "This team is currently on the waitlist" (previous statement "you must have # team members to join a division")



- 4. Navigation links will be under the blue "Team Options" dropdown menu
 - Push the button and dropdown menu will appear with multiple options

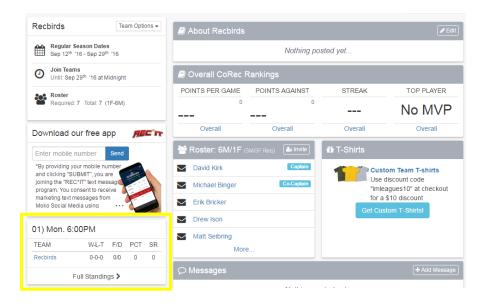


5. Select "Change Division" from the menu

6. Review list of open division

Move Teams				Back
CoRec				
	Sport	League	Division	
Move To Division	Flag Football	CoRec	01) Mon. 6:00PM	
Move To Division	Flag Football	CoRec	02) Tues. 4:30PM	
Move To Division	Flag Football	CoRec	03) Wed. 6:00PM	

- 7. Select the time/date (division) that works best for your teams needs
 - a. Click the blue button that says "Move to Division" for the desired time slot
 - Team will be moved into the division selected
- 8. The new division the team is in should appear on the lefthand side of the screen



Next Step:

• Show up to your scheduled games!

If you are having difficulties, please direct questions to intramuralsports@illinoisstate.edu