CONSORTIUM AGREEMENT BETWEEN THE BOARD OF TRUSTEES OF ILLINOIS STATE UNIVERSITY AND HEARTLAND COMMUNITY COLLEGE TO FACILITATE MAXIMUM AID ELIGIBILITY FOR STUDENTS CONCURRENTLY ENROLLED AT BOTH INSTITUTIONS

The parties agree as follows:

- The acceptance of credit for courses taken at the visiting institution but required for a degree at
 the degree (home) institution is a common practice in communities with two or more higher
 education institutions. The home institution will grant the degree for students that may be
 concurrently enrolled. Students may not repeat a course at the other campus for credit at the
 home campus.
- 2. To facilitate concurrent enrollment for students eligible for financial aid a Consortium Agreement application has been developed which authorizes disbursement of aid based on the concurrent enrollment at the two institutions. The home institution will approve or deny each individual consortium application, and receipt of an application does not constitute automatic approval. The home school reserves the right to deny any application.
- 3. Upon approval of the application, the home institution will be responsible for disbursing aid and monitoring student eligibility for students with concurrent enrollment. This includes calculating awards, disbursing aid, monitoring satisfactory progress and other Student Financial Aid eligibility requirements, and maintaining records. The home institution will also be responsible for returning Student Financial Aid funds in the event a concurrently enrolled student withdraws from either the home or visiting institution.
- 4. An individual agreement will be completed for each student who is eligible for financial aid and who is concurrently enrolled at Illinois State University and Heartland Community College. Inclusion of the course credits and the charges of the visiting institution for those credits will enable the home institution to assure students that they will receive maximum consideration for financial aid programs. The visiting institution will record the tuition and fees (and room and board costs if applicable) charged the concurrently enrolled student on the agreement and provide a copy of the student's schedule, and send the agreement to the home institution.
- 5. "Any enrollment changes for consortium students will be sent to the home institution promptly. The visiting institution will provide the home institution's financial aid office with grades earned for the semester that is covered by the consortium application."
- 6. This agreement between Illinois State University and Heartland Community College may be terminated at any time by either institution providing 30 days advanced written notice to the other institution, provided that any student enrolled pursuant to this Agreement may finish the term in which the Agreement is terminated.

This procedure is agreed to by the undersigned:

Sheri Noren Everts

Vice President for Academic Affairs

On behalf of the Board of Trustees of Illinois State

University

Jana Albrecht

Director, Financial Aid Office

Kim Donat

Richard Pearce

Director, Financial Aid

Illinois State University

Date: 4-5-13

Heartland Community College

Vice President for Learning and Student Success

Date: 4-10-13

Reviewed and Approved
as to legal form
Office of General Counsel