# **Internships in Anthropology**

(Compiled on 10/13/11) By: Illinois State University Career Center

# **American Anthropological Association**

Interns will spend approximately 40 percent of their time working onsite at the AAA offices in Arlington, Virginia, and the other 60 percent of their time working on-site at one of two locations based on the specific internship undertaken.

Location	Arlington, VA
Opportunities	(NHHC) Intern - Naval History & Heritage Command (ICRW) Intern - International Center for Research on Women
Requirements	Undergraduate students in their junior or senior year and first year graduate students.
Dates/Deadlines	Internships are six weeks in length from July 5 through August 12, 2011.
Compensation	Internships are unpaid. However, interns will be provided housing and a meal/travel stipend.
Contact	http://www.aaanet.org/profdev/internships/AAA- Summer-Internship-Program.cfm

## **American Museum of Natural History**

Anthropology interns work on projects relating to the collections or to the ongoing research interests of the curatorial staff in the museum or in the field. The department's collections and research are focused on North American, Mexican/Central American and South American archaeology and ethnology; Asian, African and Pacific ethnology; and Biological Anthropology. In addition, internships are awarded in collections management, archives and conservation.

Internships are awarded in collections managemen	
Location	New York, NY
	5 5 11 6 1 1 1 1
Opportunities	Summer, Fall, or Spring Internships
Requirements	Biological Anthropology interns must possess
nequi ements	knowledge of human osteology, preferably in the form
	of, at least one, college-level human osteology/skeletal
	biology course. In your application, please indicate your
	appropriate prior experience.
Dates/Deadlines	Summer deadline: April 1
•	Fall deadline: August 27
	Spring deadline: December 1
Compensation	Applicants must specify the type of internship
	they are seeking: paid, academic credit or unpaid.
Contact	http://research.amnh.org/anthropology/about/internsh
	<u>ip</u>
	Anita Caltabiano, Director of Internship Program

## **Amnesty International**

Interns are integral to the Human Rights work of AIUSA. The work they perform and their continued involvement in human rights is invaluable to Amnesty's mission. Amnesty International USA is committed to the professional development of interns and strives to provide them with a quality learning environment in order to acquire and develop the skills necessary for job placement and advancement in Human Rights and Social Justice.

Location	AIUSA Offices: New York, Washington D.C., Chicago, San Francisco, Atlanta
Opportunities	Based on office location. The link below will give a breakdown.
Requirements	Based on office location. The link below will give a breakdown.
Dates/Deadlines	Based on office location. The link below will give a breakdown.
Compensation	Unpaid; However, some internships carry a small stipend for the semester.
Contact	http://www.amnestyusa.org/get-involved/volunteer- positions-and-resources/internships-at-amnesty- international-usa Specific contact information varies amongst offices.

## **Association for Women in Science (AWIS)**

AWIS takes great interest in helping young women gain skills compatible with their studies in science technology, engineering, and mathematics (STEM). Our program allows women seeking careers in STEM to explore and develop expertise that can be applied across all disciplines.

The application process for the AWIS Internship Program is open to all college students. We especially encourage applications from members of groups currently under-represented in the STEM disciplines including individuals of African American, Latino/Hispanic, Native American, and Pacific Islander descent.

Location	Washington D.C.
Opportunities	Fall and Spring semester internship and a ten-week summer program.
Requirements	Completed at least 2 years of college.
Dates/Deadlines	Applications are currently being accepted for the spring 2012 semester at this time.
Compensation	Interns typically work a 40-hour work week and receive a stipend of \$10 an hour.
Contact	http://www.awis.org/displaycommon.cfm?an=1&subar ticlenbr=473

#### **CARE USA**

CARE USA welcomes and encourages students who are interested in making a difference in the world to think about an internship. In your internship at CARE, you'll have the opportunity to make a difference in just a few months' time. You'll be able to take what you've learned in school and use it to make a real contribution to the eradication of poverty. Important networking opportunities are also provided through participation in orientations and trainings that will include information on CARE's history, vision, and where individuals from within the organization will share more in-depth information on certain programs.

Location	Most summer interns are placed domestically either at CARE USA Headquarters in Atlanta or in US field offices.
Opportunities	Closely monitored, project-driven professional and practical experience for students interested in contributing to substantive CARE projects and initiatives.
Requirements	<ul> <li>-Be at least 18 years of age</li> <li>-Interns who hold student visas must obtain appropriate work authorization from their educational institutions.</li> <li>-Be enrolled in a relevant undergraduate (Juniors &amp; Seniors only), graduate or post-graduate academic program, or have graduated within the previous four months.</li> </ul>
Dates/Deadlines	Summer internships
Compensation	Unpaid; However, interns may receive funding support or academic credit.
Contact	http://www.care.org/

#### **Carter Center**

For more than 20 years, the Carter Center Internship Program has provided more than 2,000 interns with a rewarding complement to classroom experience, enhancing participants' educations and careers in the field of public service.

Carter Center interns come from around the world and make vital contributions to the Center's work. In turn, the Center provides a substantive learning experience that serves as a basis for interns to explore their career options and to attain professional skills. The goal of the Internship Program is to develop an informed and skilled work force committed to advancing peace and health worldwide.

Location	Atlanta, GA
Opportunities	Internship and Graduate Assistantship
Requirements	Undergraduate, Graduate, or recent Undergraduate or Graduate (within 24 months), minimum 20 hrs/week,
Dates/Deadlines	Spring, Summer, and Fall sessions available
Compensation	Unpaid; However, academic credit may be received.
Contact	http://www.cartercenter.org/involved/internship/index .html

## **Center for American Archeology**

Individuals interested in informal science education, museum education, and other closely related fields are also welcome to apply. The goal of the internship program is to develop and/or enhance each intern's professional skills in research project planning, implementation, and teaching. This is not merely a job, but an opportunity to grow professionally and personally. Teaching students of all ages in a living & learning environment is a major component of the program. WIA Internships are high-energy, intensive, demanding, and fun—you'll be challenged, but you'll be rewarded with skills that will serve you well throughout your future educational and career paths!

Location	Kampsville, IL
Opportunities	Women in Archeology Internship Program
Requirements	Women who are currently graduate students or who are in the process of applying to graduate school with a valid driver's license.
Dates/Deadlines	Summer Internship
Compensation	Internships provide a stipend of \$2,000 for 10 weeks and room and board (plan includes breakfast, lunch, & dinner Monday through Friday)
Contact	http://caa-archeology.org/internshipsinternships.html Attn: Mary Pirkl (618) 653-4316 P.O. Box 366, Kampsville, IL 62053

# **Center for Strategic and International Studies (CSIS)**

Interns participate in a variety of activities that support individual programs, including research, writing, and project development.

Location	Washington D.C.
Opportunities	FT and PT Internships for the Fall, Summer, or Spring semesters.
Requirements	Must be at least a college junior in good standing, an advanced student or a recent graduate with a GPA of 3.0/4.0 or higher.
Dates/Deadlines	Fall Semester deadline: August 31 Spring Semester deadline: November 30 Summer Semester deadline: March 15
Compensation	Unpaid
Contact	http://csis.org/about-us/internships

## **Center for World Indigenous Studies**

CWIS provides a limited number of internship opportunities. These internships provide individuals opportunities to gain skills and contribute to research, writing, clinical and administrative activities. Internships are very competitive, as we cannot accept all those who apply. The internships are individualized for each student.

Location	Puerto Vallarta, Mexico, Olympia, Washington and through Virtual mentorship
Opportunities	Individualized
Requirements	We accept undergraduates, graduates and post graduate students as well as others who are not in an academic program who want the internship experience.
Dates/Deadlines	N/A
Compensation	N/A
Contact	http://edu.cwis.org/internships.php Phone: (360)450-5183 Fax: (253)276-0084

## **Central Intelligence Agency**

Interested in foreign affairs? Looking for a career where you can make a difference? We invite you to participate in our Undergraduate Internship Program. This unique program is designed to give promising undergraduate students, particularly minorities and people with disabilities, the opportunity to gain practical work experience that complements their academic studies.

Location	Washington D.C. area
Opposition	You will be given the opportunity to work with highly-
Opportunities	skilled professionals and see first-hand the role the CIA
	plays in supporting US officials who make our country's
	foreign policy
Requirements	3.0/4.0 GPA or higher, U.S. Citizen, Medical & Polygraph
	testing, and Background investigation.
	Interns are required to work either a combination of
	one semester and one summer internship, or two 90-
	day summer internships.
Dates/Deadlines	Applications for Summer 2012 employment will be
	accepted until 15 October 2011. Applications for winter,
	spring, and fall employment should be sent nine to
	twelve months before the desired start date.
Compensation	N/A
Contact	https://www.cia.gov/careers/student-
	opportunities/index.html

## **Council on Hemispheric Affairs (COHA)**

COHA interns serve as research associates and are involved with all aspects of COHA's work. Along with relatively few administrative duties, interns are expected to: write for the organization's highly regarded biweekly publication, the Washington Report on the Hemisphere; draft press memoranda as often as two or three times per week; conduct research on a variety of economic, political and social issues; initiate telephone queries with congressional and administrative personnel; publish articles under their own by-lines in major newspapers and newsweeklies; attend a variety of Washington conferences and briefings as a representative of COHA; conduct interviews with policy-makers; and prepare research for insertion into the Congressional Record and Library of Congress under their own names.

Location	Washington D.C.
Opportunities	Research Associate
Requirements	A cover letter, a completed application, an official transcript (photocopies acceptable), a resume, a writing sample and two letters of recommendation.
Dates/Deadlines	Interns are expected to work from nine to five daily, COHA internships last 18 weeks (14 weeks in the summer.)
Compensation	Unpaid
Contact	http://www.coha.org/about-internships/coha- internship-application/ Fax: (202) 223-4979

### **Cultural Survival, Inc.**

A non-profit indigenous rights group offers a number of exciting internship opportunities both in the U.S. and abroad.

Location	Global Outreach from Cambridge, MA or Boulder, CO
Opportunities	Bazaars, Fundraising, Events, Community Radio, Endangered Languages Program, Global Response, Research and Publications
Requirements	We require interns to commit no less than 16 hours per week for a minimum of six weeks.
Dates/Deadlines	Summer Internships-March 31 Fall Internships-August 15 Spring Internships-December 15 (to begin internships in January) and December 31 (to begin internships in February).
Compensation	Assistance with funding/course-credit deadlines
Contact	http://www.culturalsurvival.org/about/internships internship@cs.org

### **Earthwatch**

Earthwatch specializes in archaeological and environmental internships, with an occasional cultural program. Earthwatch Institute's mission is to promote sustainable conservation of our natural resources and cultural heritage by creating partnerships between scientists, educators and the general public. To realize this mission, Earthwatch Institute has three recognized areas of focus: Research, Education and Conservation. This year, Earthwatch will sponsor over 130 scientific field research projects in 49 countries and 18 American states, making estimated volunteer field grants of \$3.7 million.

Location	Boston, MA
Opportunities	Stakeholder Engagement Intern, Research
Opportunities	Associate/Intern, Briefings Assistant,
Requirements	Applicants who are currently eligible to work in the United States. Other requirements based on position.
Dates/Deadlines	N/A
Compensation	Unpaid; However, we do have an attractive Intern Recognition Program. Interns receive certificates to be used towards a qualified Earthwatch expedition, an exciting opportunity to participate in important field research projects.
Contact	http://www.earthwatch.org/ hr@earthwatch.org Fax: 978-897-0935 (No phone calls)

### **Field Museum**

Once here, you can explore your skills and ambitions, as well as the collected fortunes of long-lost civilizations. Examine the mysteries of meteorites and the complexities of plant life. Study the very bones of history. The Field Museum focuses on dynamic new exhibitions, scientific research, and educational programs concerning the earth's environments and cultures.

Location	Chicago, IL
Opportunities	Each summer, The Field Museum hosts more than 150 internships representing almost every Museum department.
Requirements	Undergraduate or graduate college students of all majors.
Dates/Deadlines	Based on specific position. Check out the link below.
Compensation	FT/PT Paid and Unpaid
Contact	http://fieldmuseum.org/about/internships

### **Grassroots International**

While we occasionally have internships with our Program Department, the majority of our interns work with the Development and Communications Department on fundraising projects, database maintenance, and clerical support. Interns may also work on special events, media outreach, and other Communications duties. As an intern at Grassroots International you will have the opportunity to learn about non-profit development strategies for fundraising and donor acquisition while also serving the cause of social justice.

Location	Boston, MA
Opportunities	Program Department, Development and Communications
Requirements	We expect a time commitment of at least 10 hours a week from interns, for at least 4 months. Where possible, a longer commitment is ideal.
Dates/Deadlines	Our internships generally run from September through January and February through May, with some interns staying on for longer.
Compensation	N/A
Contact	http://www.grassrootsonline.org/what-you-can-do/work-with-us/internships

## **Kaiser Family Foundation**

The Kaiser Media Internships Program, established in 1994, is an intensive 12-week summer internship for young journalists interested in specializing in health reporting, with a particular commitment to coverage of health issues affecting diverse and immigrant communities.

The Media Internships Program provides an initial week-long briefing on health issues and health reporting in Washington, D.C. Interns are then based for ten weeks at their newspaper, online, or radio/TV station, typically under the direction of the Health or Metro Editor/News Director, where they report on health issues. The program ends with a 3-day meeting in Boston to hear critiques from senior journalists and to go on final site visits.

Location	Washington D.C and/or host city
Opportunities	Summer Internship
Requirements	Eligibility requirement are posted on website.
Dates/Deadlines	Deadline: January 5, 2012
Compensation	The Kaiser Foundation provides a stipend—minimum \$550 gross per week. Travel to and from Washington, D.C., the internship city, Boston, and all training and accommodation expenses in D.C. and Boston, are paid by the Kaiser Family Foundation.
Contact	http://www.kff.org/mediafellows/mediainternships.cfm

### Mount Vernon Estate, Museum, and Gardens

The Mission of the Mount Vernon Ladies' Association is to preserve, restore, and manage the estate of George Washington to the highest standards and to educate visitors and people throughout the world about the life and legacies of George Washington, so that his example of character and leadership will continue to inform and inspire future generations.

Location	Washington D.C.
Opportunities	Archaeology, Cultural, and Interpretation -Historic Trades Internship
Requirements	Based on internship.
Dates/Deadlines	All applications are due February 20, 2012. Please email <a href="mailto:PFGMinterns@mountvernon.org">PFGMinterns@mountvernon.org</a> for an application.
Compensation	Specific to internship undertaken. View the link below for more information.
Contact	http://www.mountvernon.org/more/careers/internship  S Feel free to call the Pioneer Farm office at 703-799- 8611 with any questions

## **Overseas Private Investment Corporation (OPIC)**

The Overseas Private Investment Corporation (OPIC) is a small, independent agency of the United States Government. Since 1971, OPIC has served as the key federal agency for encouraging mutually beneficial American business investment in the world's developing nations. OPIC provides qualified investors with project financing, investment insurance, and a variety of investor services in approximately 150 developing nations and emerging economies throughout the world.

OPIC maintains a robust internship program, offering challenging opportunities to more than one hundred college students every year. Two categories of internships are available, each with their own distinct requirements and application process.

Location	Washington D.C.
Opportunities	General Internship; Finance, Investment, External
	Affairs, and Policy
	Legal Internship; Legal Affairs
Requirements	Must work a minimum of 12 weeks
Dates/Deadlines	Fall, Spring and Summer semesters. Internships typically
	last about 12 weeks. Go to link below for specific
	deadlines.
Compensation	Unpaid; However, you may receive academic credit
Contact	http://www.opic.gov/about/jobs/internship

# **Public Leadership Education Network (PLEN)**

Once in Washington, you'll meet at least weekly with PLEN and other PLEN interns to process your experience, expand your contacts by meeting with women leaders, and exchange information and impressions with other interns.

Location	Washington D.C.
Opportunities	Women & Public Policy Summer Internship
Requirements	N/A
Dates/Deadlines	Internship Dates: May 21 – July 27, 2012 Deadline: December 31, 2011
Compensation	\$900 for Students from PLEN Member Institutions \$1200 for Students from PLEN Associate Member Institutions \$1900 for Students from Non-PLEN Schools Funding Information on website
Contact	http://plen.org/programs/summer-internship/

### **Student Conservation Association**

The Student Conservation Association (SCA) is America's conservation corps. Our members protect and restore national parks, marine sanctuaries, cultural landmarks and community green spaces in all 50 states. SCA's mission is to build the next generation of conservation leaders and inspire lifelong stewardship of our environment and communities by engaging young people in hands-on service to the land.

Location	Charleston, NH
Opportunities	Too many to list. View all of the openings at the link provided below.
Requirements	Varies depending on the internship. 18 and older. 3-12 months.
Dates/Deadlines	Varies depending on the internship.
Compensation	Living stipend, housing, and round trip travel
Contact	http://www.thesca.org/serve/internships 1-603-543-1700 ext 499 admissions@thesca.org

### **Smithsonian Institution**

The Smithsonian has excellent internship opportunities in a wide range of programs. An internship at the Smithsonian Institution is a prearranged, structured learning experience scheduled within a specific time frame. The experience must be relevant to the intern's academic and professional goals, and to research and museum activities of the Institution. An internship is performed under the direct supervision of Smithsonian staff.

Location	Varies depending upon which position is taken. Mostly Washington DC and East Coast.
Opportunities	Too many to list! View the complete list at the link below.
Requirements	Must be at least 16 years old.
Dates/Deadlines	Based upon which museum, archive, gallery, center, institute, or office interning with.
Compensation	Varies. Most internships and fellowships come with a generous monthly stipend.
Contact	http://www.si.edu/ofg/intern.htm (List of internships) Specific contact information will vary by internship/fellowship

#### **U.S. Chamber of Commerce**

The U.S. Chamber is proud to offer internship opportunities for college students during the Spring, Summer and Fall semesters. At the Chamber, you can obtain hands-on experience in a variety of departments. Internships offer responsibilities such as research, writing, database management, web page maintenance, communications, and event preparation. During the internship, you will be able to network with colleagues and demonstrate your skills and abilities. You will also have the opportunity to attend our "Your First Steps to Success" workshop to enhance your resume writing, cover letter writing and interviewing skills.

Location	Washington D.C.
Opportunities	N/A - See note under Dates/Deadlines
Requirements	College students currently enrolled in an undergraduate program (junior or senior level), a graduate program or a Washington, D.C., Internship Program qualify.
Dates/Deadlines	Due to current building renovations, we are unable to accommodate interns at this time. Please continue to monitor the site for any internship updates.
Compensation	Unpaid; However, interns may receive academic credit.
Contact	http://www.uschamber.com/careers/internships

## **U.S. Department of State**

The U. S. Department of State is the official international relations arm of the President of the United States. The Department is responsible for formulating, implementing and supporting U.S. foreign policy, assisting U.S. citizens abroad and managing the human and material resources that provide the platform for U.S. foreign policy. Members of the Department's Foreign Service and Civil Service are engaged in issues such as conflict resolution, nuclear non-proliferation, human rights and democracy, environmental issues, world trade, public diplomacy, and the promotion of the interests of Americans and their businesses abroad.

Location	Domestic (Washington D.C.), Overseas (Embassies and Consulates)
Opportunities	Wide ranging. Numerous majors accepted.
Requirements	U.S. Citizen, FT or PT College Student Junior or Above, Good Academic Standing
Dates/Deadlines	Continually changing and dependent upon position.  View time table at <a href="http://careers.state.gov/students/programs">http://careers.state.gov/students/programs</a>
Compensation	UNPAID. When funds are available, a few paid internships (less than 5% of about 800 internships) are granted to those with the greatest financial need.
Contact	http://www.state.gov/www/careers/

## **Washington Center**

The Washington Center experience is comprised of the internship, an academic course, and the Leadership Forum. All students are enrolled in a particular program according to their area of interest. Each program focuses learning on concepts closely related to students' intended professional fields; activities and special programming, such as panels or tours of embassies or businesses, are tailored to the programs' core learning objectives and areas of study.

There are over a dozen main programs each term; you'll choose a program during the application process based on your academic and professional interests and your status as an undergraduate or postgraduate. Each program offers a small group cohort with which you'll study throughout the term, and an advisor who helps you get the most out of your internship and associated activities.

Location	Washington D.C.
Opportunities	Over a dozen programs listed here: <a href="http://www.twc.edu/internships/all-programs">http://www.twc.edu/internships/all-programs</a>
Requirements	Application components are here: http://www.twc.edu/internships/learn- more/application
Dates/Deadlines	Dates and Deadlines can be viewed here: <a href="http://www.twc.edu/deadlines">http://www.twc.edu/deadlines</a>
Compensation	Cost and Financial Assistance can be viewed here: <a href="http://www.twc.edu/internships/learn-more/funding">http://www.twc.edu/internships/learn-more/funding</a>
Contact	www.twc.edu

## Washington Office on Latin America (WOLA)

Sally Yudelman Internship Program

WOLA's Sally Yudelman Internship Program seeks to give interns hands-on experience and broad exposure to human rights advocacy and the foreign policy-making process. WOLA has hosted interns since the late 1980's, and today our former interns can be found around the world working as human rights advocates, congressional aides, lawyers, journalists, professors, and even as members of WOLA's senior staff.

Location	Washington D.C.
Opportunities	Fundraising, Communication, and Policy
Requirements	Interest in human rights, democracy and social justice in Latin America
Dates/Deadlines	Summer internship (May/June through August) Deadline: March 15 Fall internship (September through mid-December) Deadline: July 10 Spring internship (mid-January through May) Deadline: November 1
Compensation	Unpaid
Contact	http://www.wola.org/internships and employment Please submit all application materials via email to Colin Smith, internapp@wola.org

# **Additional Opportunities**

These opportunities either do not have a website or do not have a page on the organization's website dedicated to internships. However, these are prominent organizations which actively seek and award internships to qualified individuals to provide an atmosphere of professional practice and development.

#### The Middle East Institute

Contact Internship Coordinator, 1761 N Street, NW, Washington, DC 20036. (202) 785-1141. The Middle East Institute is a non-profit organization that works to improve the public's knowledge and understanding of the Middle East through lectures, courses, conferences and publications.

## **Organization of American States**

Contact OAS Internship Coordinator, 1889 F Street NW, Seventh Floor, Washington, DC 20006. (202)458-3519. Students work with professional staff of OAS and do a variety of jobs, including research, writing, designing projects, and administration. The Eleventh Model of the Permanent Council for OAS Interns (11th MOAS/PC) is organized jointly by the Department of International Affairs of the Secretariat for External Relations (DIA/SER), and the Department of Human Resources of the OAS. The MOAS/PC is

a regular activity of the OAS Internship Program. (Contact: <a href="mailto:moas@oas.org">moas@oas.org</a> or <a href="mailto:nfranco@oas.org">nfranco@oas.org</a>)

#### **US-Asia Institute**

Contact: Executive Director 232 East Capital Street, NE, Washington, DC 20003. (202)544-3181. The US-Asia Institute was founded to promote understanding between the US and Asia through research, symposiums, coordinating exchanges, and through focusing on areas that are important to US-Asia relations.

### The National Park Service

The national park service is made up of numerous parks around the country. Internships are awarded at the park level. Go to the national park service website at <a href="www.nps.gov">www.nps.gov</a> and type "intern" in the search box to view all of the currently available internships.

## The American Anthropological Association

The AAA has a bulletin board on their website dedicated to internship opportunities in anthropology. The bulletin board can be viewed at <a href="http://www.aaanet.org/profdev/coop.cfm">http://www.aaanet.org/profdev/coop.cfm</a> Be sure to check often as new information becomes available on a daily basis.

#### Go Abroad

Goabroad.com lists 115 organizations with over 248 internship or fellowship programs. The list can be viewed at the following website: <a href="http://www.goabroad.com/intern-abroad/search/anthropology/internships-abroad-1">http://www.goabroad.com/intern-abroad/search/anthropology/internships-abroad-1</a>

Other Government Agencies That May Accept Interns (These might not have official programs)

- The Bureau of Land Management
- The Fish and Wildlife Service
- The Forest Service
- The Department of Transportation